



Republic of the Philippines
Office of the President
COMMISSION ON HIGHER EDUCATION



REGIONAL OFFICE XI
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MEMORANDUM FROM THE REGIONAL DIRECTOR
No. 161 Series of 2018

FOR : ALL PRESIDENTS/HEADS OF PUBLIC AND PRIVATE HEIs

SUBJECT : CALL FOR A MEETING OF ALL TES FOCAL PERSONNEL REGARDING SUBMISSION OF LIST OF ENROLLED STUDENTS FOR THE 1ST SEMESTER OF ACADEMIC YEAR 2018-2019 FOR THE ASSESSMENT OF POTENTIAL BENEFICIARIES TO AVAIL OF TERTIARY EDUCATION SUBSIDY (TES) UNDER RA 10931

DATE : September 20, 2018

In reference to the Memorandum issued by the CHED Officer-in-Charge J. Prospero E. De Vera dated September 10, 2018; UniFAST Officer-in-Charge Executive Director Atty. Carmelita Yadao-Sison dated September 14, 2018; and this Office dated September 18, 2018, all **TES FOCAL PERSONNEL** are enjoined for a meeting on **Tuesday, September 25, 2018 from 1:30 – 3:30 pm** at the **CHEDRO XI Function Hall, Loyola St., Bo. Obrero, Davao City**.

The goal of the meeting is to reorient the institutions regarding the Tertiary Education Subsidy program, to clarify the set of guidelines for submission and to explain how the UniFAST TES Portal works.

We invite **one (1) participant or representative per HEI only**. Kindly confirm attendance through the link: <https://goo.gl/forms/yn4r1r9wRqcc8sh2>

Due to the urgency of the matter, may we request for the **confirmation of attendance on or before 12:00 nn of Monday, September 24, 2018**.

The participation of your institution is greatly expected for this will be the first Academic Year that the TES Program will be implemented. We would appreciate your cooperation during this transition period.

You may coordinate with this Office through our UniFAST Regional Coordinator, Ms. Ched A. Morato, at (082) 295-3418 for any further inquiries and clarifications.

Very truly yours,

RAUL C. ALVAREZ JR., Ed. D., CESO III
Director IV

RCAjr/LDP/CAM
Ctrl No.: CAM-2018-09-20-004

